



Serving our Nation in Land Reform, Development and Geospatial Information

Our Ref: Quote Annex

ADVISORY NOTE FOR APPOINTMENT OF SURVEYING and GISc SERVICES

The South African Geomatics Institute (SAGI), supports and promotes best practice in the planning, execution and delivery of engineering and cadastral surveys in South Africa. Similarly, SAGI supports and promotes best practices relating to the delivery of Geographical Information Science products and services. In particular, SAGI draws your attention to the following important considerations when making appointments of surveyors and survey firms to undertake survey / GISc work.

RISK AND REGISTRATION

Clients should take cognisance of the registration categories of surveyors when appointing topographical, strip, road, pipeline, structural and cadastral surveys, on which infrastructure is to be designed or property rights are to be registered. Clients should similarly take cognisance of the categories of registered GISc practitioners when making appointments to firms or persons for GISc services.

The appointment of unqualified or inappropriately registered surveyors or GISc practitioners for projects, especially those funded from public (State/Provincial/Municipal) funds, poses significant risk to the appointing professional.

SUMMARY OF WORK CATEGORIES AS PER ACT 40/1984 (soon to be replaced by Act 19/2013):

- Professional surveyor (PLS) – Can contract for cadastral and any other survey
- Professional engineering surveyor (PS) – Can contract for any survey excluding cadastral
- Engineering surveyor (S) – Can contract for any survey excluding cadastral
- Engineering survey Technician (ST & STT) – This category is only allowed to work under the control and direction of one of the above categories, and may not contract for work.
- Professional Geoinformatic Practitioner (GISc) and GISc Technologist are the only category in the GIS field that can contract for work.

BEST PRACTICE MINIMUM REQUIREMENTS

SAGI believes that best practice when calling for quotes or tenders, is to insist on the following documents as part of the tender document:

- Detailed response to the brief, stating Price, Deliverables and Time-frames
- Registration with PLATO and Eligibility to Contract – as per the categories above – in the form of a letter of current good standing from PLATO (www.plato.org.za)
- Proof of current Professional Indemnity cover
- Proof of current good standing with SAGI in the form of a letter of good standing

For more details or information on the support which SAGI can offer your organisation, please contact the National Office - president@sagi.co.za or view www.sagi.co.za

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Vice President Administration and Finance – Mr JC Martin, Vice President Marketing & Transformation – Mr MR Maesela ,
Vice President Cadastral Commission – Karl Jansen van Rensburg; Vice President Engineering Commission – Mr C Silva, Vice
President GISc Commission - Mr D Wells; Vice Present Education & Co-ordination – Mr JH Raubenheimer;
Registrar and Administration – Mrs MA Grant*